## August 17, 2021

## Grants Mountain Property Owners:

Please follow the procedure below when selling property within Grants Mountain:

- Email the Grants Mountain POA, Inc. Treasurer at <a href="mailto:treasurer.grantsmtn@gmail.com">treasurer.grantsmtn@gmail.com</a> to verify your account balance (Lot #) prior to Closing on your pending sale.
- Note that annual POA Dues are billed in January for the calendar year, due by June 1, and are not pro-rated for an exchange of property.
- Consult your realtor/attorney for pro-rating this expense on your Closing documents.
- Provide the Grants Mountain POA Treasurer the contact information of the Buyer. If you
  do not do this, your account profile WILL REMAIN ACTIVE and you WILL CONTINUE TO
  BE BILLED. It is the responsibility of the Seller to notify the Grants Mountain POA
  Treasurer of property transactions.

The Grants Mountain POA Board appreciates your cooperation and congratulates you on your recent sale.